8th International Research Conference
Topical Issues of Linguistics and Teaching Methods
in Business and Professional Communication
PAPER FORMATTING AND PUBLISHING GUIDELINES

Publishing of Conference Proceedings

Participants' reports will be published in English as part of Collected Papers.

Conference reports will be subjected to external blind review, upon which the Steering Committee shall place a request to include the Collected Papers into Conference Proceedings Citation Index (Web of Science).

The deadline for paper submission is April 27, 2018.

Author Guidelines

Authors are required to submit original material, not previously published or submitted for consideration elsewhere.

1. Text Formatting

Times New Roman 10, single spacing, auto-hyphenation enabled. Paper volume – 5 to 6 pages (including title, abstract and references).

2. Paper Title

Times New Roman 10 (not exceeding 12 words), bold, left justified.

3. Authors Info

Times New Roman 10, last name, first name, affiliation, country, e-mail placed under the title

4. Paper Abstract

Times New Roman 10, single spacing, 150 to 200 words, placed two spaces down below Authors Info, should provide a brief account of paper's aim, methods, results and conclusions.

5. Keywords

Times New Roman 10, single spacing, up to 5 words, placed one space down below the Paper Abstract. The main body of text should be separated from the Keywords with one space.

6. Main Body of Text

Times New Roman 10, divided into numbered sections and subsections, justified.

e.g.

1. Introduction
2. Literature overview
3. Materials and methods
4. Results and discussion
5. Conclusion
6. Acknowledgements
7. References

7. Tables and Figures

Times New Roman 10, single spacing. Tables and figures should be included in the main body of text with consecutive numbering. Please, identify the sources for table and figure data *(Source: Author, Book, Journal, etc.)* placed immediately below. Figures are accepted in GIF format with up to 5 figures per paper allowed.

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e.g.

Fig. 2. *Number of students 2005-2015*
Table 1. *English language proficiency of students*

8. References

Alphabetical order only. Please include both native-language and foreign sources, including the journal content published in the last 5 years (preferably indexed in Scopus, Web of Science). Please make sure that all sources are referenced as in-text quotations in the text (in round brackets).

e.g.

One author (Black, 2015)
Two authors (Black & Nordy, 2013)
Three or more authors (Black et al., 2014).

Please use APA (American Psychological Association) guidelines for reference formatting. You can use reference formatting services like http://www.bibme.org/, if necessary.

Important! Reference list should include at least 15 sources with up to 10% of self-referencing instances and at least 50% of foreign sources provided.